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General Practice Nurse

We are currently seeking a full-time practice nurse with a passion in nursing and patient care to join our AGPAL accredited practice on the coast. We are looking for a qualified practice nurse to join our team during normal business hours with occasional after-hours duties. Applicants must be efficient, hardworking, reliable and committed to providing exceptional care to all patients. The practice nurse is a key role within the practice that provides a high standard of quality nursing care through effective, safe and timely services to our patients.

As part of your role, you will be responsible for (Key Duties):

1. Holds current APRHA registration and required CPD points
2. Minimum 2 years recent nursing experience in General Practice
3. Chronic disease management such as GPMP/ TCA's and Cycle of Cares
4. Managing patient recall/reminder/queries
5. Immunisations and cold chain management
6. Wound management, ECG, ABI, INR, Spirometry, Cryotherapy etc.
7. Well-developed triage/ assessment skills
8. Maintenance of the procedure room supplies, and ancillary nursing duties
9. Exposure and experience in clinical systems like Best Practice
10. General front office procedures and basic admin tasks
11. Excellent communication skills

Other Duties and Responsibilities: for the role

- Passionate about patient care; have a warm, welcoming and friendly nature
- Efficient time management and multi-tasking ability
- Professional presentation and attitude
- Proficient in electronic record keeping and computer skills
- Flexibility to work rostered hours

Every staff member at the practice work as a team and is required to be flexible and hands-on. Hence, it is expected that you will always contribute in the efficient running of the practice.

If this sounds like the job for you, we would love to hear from you! Please apply by forwarding your CV and a cover letter detailing your experience and attributes to us at admin@metrogpmmc.com.au