2021

Checklist

Needs Assessment

phn
GOLD COAST

An Australian Government Initiative

Section 5 - Checklist

This self-assessment checklist can be used to confirm that the key elements of the NA process have been undertaken. PHNs must be prepared, if required by the Department, to provide further details regarding any of the requirements listed below. Refer to the PHN Needs Assessment Policy Guide and the PHN Needs Assessment Completion Guide for further information.

Requirement	✓
Provide a brief description of the PHN's Needs Assessment development process and the key issues discovered.	Y
Outline the process for utilising techniques for service mapping, triangulation and prioritisation.	Y
Provide specific details on stakeholder consultation processes.	Y
Provide an outline of the mechanisms used for evaluating the Needs Assessment process.	Y
Provide a summary of the PHN region's health needs.	Y
Provide a summary of the PHN region's service needs.	Y
Summarise the priorities arising from Needs Assessment analysis and opportunities for how they will be addressed.	Y
Appropriately cite all statistics and claims using the Australian Government Style Manual author-date system.	Y
Include a comprehensive reference list using the Australian Government Style Manual.	Y
Use terminology that is clearly defined and consistent with broader use.	Y
Ensure that development of the Needs Assessment aligns with information included in the PHN Needs Assessment Policy Guide.	Y

Australian Government

phn
GOLD COAST
An Australian Government Initiative

Gold Coast Primary Health Network

"Building one world class health system for the Gold Coast."

Level 1, 14 Edgewater Court, Robina 4226 | PO Box 3576 Robina Town Centre QLD 4230

P: 07 5635 2455 | F: 07 5635 2466 | E: info@gcphn.com.au | www.gcphn.org.au

Gold Coast Primary Health Network would like to acknowledge and pay respect to the land and the traditional practices of the families of the Yugambeh Language Region of South East Queensland and their Elders past, present and emerging.