

OOHC Health Assessment Pathway - General Practice Guide

| Within 30 Days | | Within 90 Days | | As Needed | 6/12 Month |
|---|---|--|--|---|---|
| Preliminary Health Check and information gathering | | Comprehensive Health and Developmental Assessment (CHDA) and Health Management Plan (HMP) | | Targeted services for early intervention | CHDA and HMP |
| Practice Manager to: <ul style="list-style-type: none"> Upload Preliminary Health Check and Comprehensive Health and Developmental Assessment (CHDA) templates into practice software via GCPHN webpage - <i>Children and Young People in Out-of-Home Care</i> (OOHC) | GP to: <ul style="list-style-type: none"> Register for Gold Coast Community HealthPathways and review the <i>Children and Young People in Out-of-Home Care</i> webpage for assessment and referral information Flag child/young person as 'in OOHC' in software Review: Letter to the Health Professional*, My Health Record and information provided by CSO and carer Complete Preliminary Health Check and provide to CSO and carer Include CSO and carer when sending recalls and reminders (ensure correct contact details are recorded) Upload shared health summary/event summary to My Health Record as needed Ensure receptionist has booked in the next appointment (1hr) for a CHDA and HMP | Receptionist to: <ul style="list-style-type: none"> On arrival, remind carer to book in again in 6mths (if child is <5yrs) or 12mths (if child/young person is ≥ 5yrs) for their next CHDA and HMP. Send recalls/reminders to CSO and carer | GP to: <ul style="list-style-type: none"> Upload shared health summary/event summary to My Health Record as needed Book appointments or make referrals for: <ul style="list-style-type: none"> investigations immunisations preventative health checks (STI or CST) MHTP GPMP/TCA paediatrics other targeted services Share all referrals, CHDA and HMP with CSO and carer Ensure receptionist has booked a 1hr appointment for 6/12 month CHDA and HMP | GP to: <ul style="list-style-type: none"> Review reports from targeted services, evaluate child/young person's progress and make any necessary referrals and future appointments Remind carer to continue with regular dental checks and child health nurse checks | GP to: <ul style="list-style-type: none"> Complete 6 month (if child is under 5 years of age) or 12 month CHDA and HMP Book next 6/12 month CHDA and HMP Dental review to occur every 6 months Share CHDA and HMP with CSO. Upload shared health summary/event summary to My Health Record as needed |
| Receptionist to: <ul style="list-style-type: none"> Always ask if a child is in OOHC. Record answer in patient chart with Child Safety Officer (CSO) contact details if applicable Book a 45min appointment with GP for a Preliminary Health Check, time with a Practice Nurse, and ask carer to bring all medical documentation available: Child Information Form, proof of identity; authority to care; Medicare card; Child Health Passport; PEDS; SDQ; Personal Health Record (red book) etc. Book next appointment (1hr) for a CHDA and Health Management Plan (HMP), and time with a Practice Nurse | | Practice Nurse to: <ul style="list-style-type: none"> Complete appropriate sections within the CHDA to assist the GP | | | |
| Practice Nurse to: <ul style="list-style-type: none"> Complete appropriate sections within the Preliminary Health Check | | GP to: <ul style="list-style-type: none"> Complete the CHDA and formulate a HMP for early intervention. Define the need for: <ul style="list-style-type: none"> referrals Team Care Arrangements (TCA) GP Management Plan (GPMP) Mental Health Treatment Plan (MHTP) paediatrics, etc. | | | |



GP
 Practice Manager
 Practice Nurse
 Receptionist

* If available, this letter includes information about consent requirements for the child/young person in OOHC, from Child Safety.

This is an adapted version of a resource originally developed by Darling Downs and West Moreton PHN.



phn
GOLD COAST

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