

My Health Record



Australian Government
Australian Digital Health Agency



My Health Record – what do healthcare organisations need to do?



Ensure there is a My Health Record security and access policy

Register and set up access

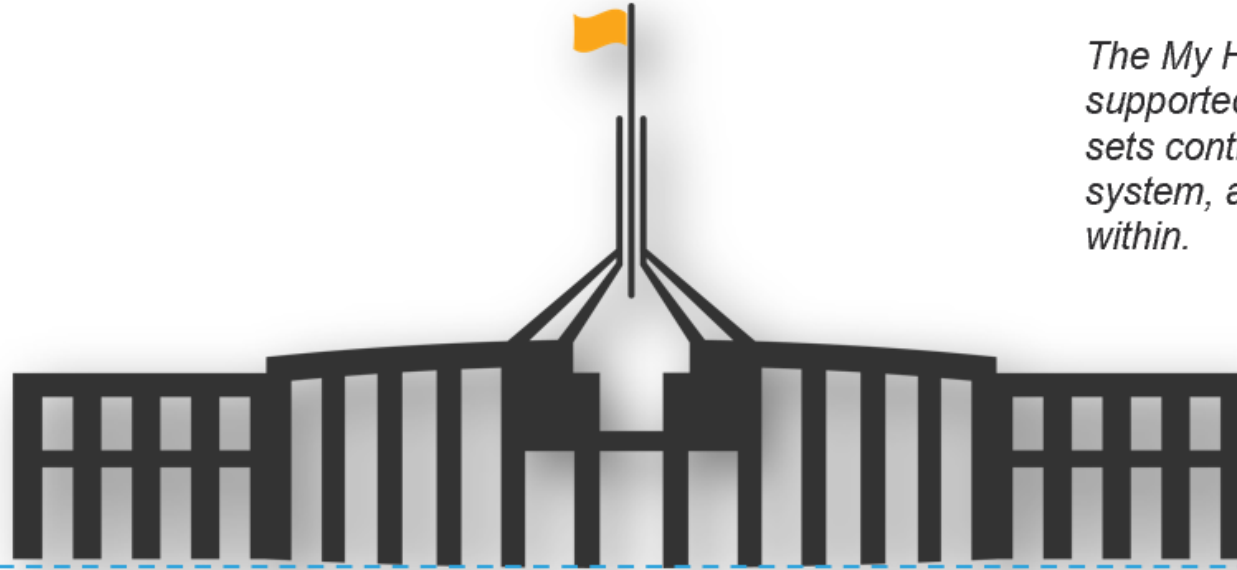
Train staff and ensure they are familiar with policies in place

Enable user account access for appropriate staff

Ongoing participation and obligations

My Health Record legislation

The My Health Record system is supported by a legislative framework that sets controls around who can access the system, and the information contained within.



✓ [Privacy Act 1988](#)

✓ [Healthcare Identifiers Act 2010](#)

✓ [My Health Records Act 2012](#)

✓ [My Health Record \(Share by Default\) Rules 2025](#)

✓ [My Health Records Regulations 2026](#)

✓ [My Health Records Rules 2026](#)



My Health Record – Security & Access Policy

Health service organisations that use, or upload documents into, the My Health Record system are required to develop and maintain a My Health Record system policy that outlines the:




- Process for authorising clinicians to use the system, and for deactivating accounts of those who no longer need access.
- Training to be provided to the workforce on the professional and legal obligations in using the system.
- Physical and technical security measures to control access to the system.
- Identification and management of system-related security risks to be escalated to the executive.

<https://www.digitalhealth.gov.au/healthcare-providers/initiatives-and-programs/my-health-record/register-and-set-up-access/participation-obligations>

Key messaging for existing participants (registered for My Health Record prior to 1 April 2026)

- Become familiar with changes to the [My Health Records Rules 2026](#).
- **No immediate requirement** to rewrite policies due to transitional arrangements - an organisation's existing policy under Rule 42 of the My Health Records Rule 2016 is still valid **until 1 October 2026**.
- Prepare to update existing policy by 1 October 2026 in line with the 2026 Rules.
- The Agency will continue to conduct routine reviews of security and access policies using random sampling focusing on providing support to organisations in uplifting their policies. If contacted, organisations must supply a copy of their existing policy (compliant with either the 2016 Rule or the 2026 Rules).



Key messaging: for new participants (organisations registering for My Health Record from 1 April 2026):

- Develop a security and access policy in accordance with the requirements outlined in Rule 21 of the [My Health Records Rules 2026](#).
- The Agency will not actively request policies to be supplied until suitable guidance materials and resources are available (unless a security risk is identified).
- Organisations must still manage security risks associated with providing access to the My Health Record system at all times.

Note: GCPHN will update practices when the new OAIC My Health Record template is available

Resources

- **Legislation changes**
 - [My Health Records legislative instruments – Frequently Asked Questions](#)
- **Security and Access Policy template**
 - [OAIC-Rule-42-security-and-access-policy-template.docx](#)
- **Participation obligations**
 - [My Health Record participation obligations](#)
 - My Health Record Security, Privacy and Access Module - [MHR - SPA | DigitalHealth](#)

Questions?

